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| **Capacity Assessment Guidance for GPs**  **Action Card** |

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| In Primary Care it is necessary to consider capacity **for people where there are concerns about the person’s capacity to consent (for example; people with dementia or learning disabilities)**  In situations when: | |
| * **When you are proposing prescribing medication / treatments** * **When you are considering an emergency admission to hospital** * **When you are proposing any procedure or examination** | |
| If you turn the following MCA steps into an auto template on your computer system, this can then be used to evidence your capacity assessment in a consultation | |
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| Mental Capacity Assessment | Step 1; What is the specific decision to be taken?  Step 2; Is there an **impairment or disturbance** in the functioning of the persons mind or brain?  Yes/No \*Delete as necessary\*  Detail:  Step 3;  3.1 Can the person **understand** the issues relevant to their treatment?  Yes/No \*Delete as necessary\*  Detail:  3.2 . Can the person **retain** the information given relating to care/treatment?  Yes/No/ N/A \*Delete as necessary\*  Detail:  3.3 . Can the person **weigh up** the issues relating to care/treatment?  Yes/No/N/A \*Delete as necessary\*  Detail:  3.4 . Can the person **communicate** their decision regarding care/treatment?  Yes/No/N/A \*Delete as necessary\*  Detail:  Outcome of capacity assessment:  With reference to the above, does the person have capacity in relation to the decision as outlined at this time?  Yes/No \*Delete as necessary\*  **If the person has capacity, are they consenting to care/treatment? Yes/No**  **If the person lacks capacity identify the Best Interest decision being made.**  **NB: Relatives/carers have a legal right to be consulted on any best interest decisions** |