Where a patient lacks the capacity to make a decision about their care please follow the processes below to find out whether they have a Power of Attorney or Deputyship.   
This information is saved in the BaNES safeguarding website [B&NES locality (bswccg.nhs.uk)](https://www.bswccg.nhs.uk/for-clinicians/safeguarding/adult-safeguarding/banes-locality)

If you have a **non-urgent** query to find out whether someone has a

**Power of Attorney or a Deputyship** please use the [OPG100 form](https://www.gov.uk/government/publications/search-public-guardian-registers).

If you would like to know **urgently** whether someone has a **Power of Attorney or Deputyship**

**Email to:**[**OPGurgent@publicguardian.gov.uk**](mailto:OPGurgent@publicguardian.gov.uk)

**Subject of email:** Urgent Enquiry

**Text of email:**

Dear OPG,

Please search the OPG registers for any information about this person:

Name:  
Date of Birth:  
Address:

The reason that I need this information urgently is because xxxxx.

I cannot find this information out from the individual as they do not have mental capacity.