## Minutes

### Present

**Members:**

Robert Page, Member of the Public

Janet Cowland, Member of the Public

Jenny Evans, Chair of Friends of St Chad’s and Chilcompton Surgeries Charity

Ann Harding, Member of the public and Healthwatch link volunteer for Virgin Care (B&NES community health and care services)

Deborah Jane, Member of the Public

Ian Perkins, Member of the Public

Mark O’Sullivan, Member of the Public

Ian Pritchard, Member of the Public

Hilary King, Member of the Public

Amber House, Strategic Manager BSW Referrals Service

**Attending Officers:**

Lee Rockingham, Public Engagement Office BSW ICB

Julian Kirby, Non Executive Director for Public & Community Engagement BSW ICB

Jane Moore, Director of Equalities, Innovation & Digital Enterprise, BSW ICB

Laura Ambler, Place Director BANES BSW ICB

### Apologies

Julie Hockey, Member of the Public

### 1. Welcome and Apologies

1.1 The Chair welcomed members and officers to the meeting and noted that no apologies had been given.

### 2. Declaration of Interests

2.1 None declared.

### 3. Minutes of the B&NES Your Health Your Voice meeting on 10 February 2022

3.1 The Committee reviewed the minutes of its previous meeting and **approved** them as a true and accurate record of the meeting.

### 4. Actions and Matters Arising

4.1 The Committee / Group reviewed the action log and received the following updates:

* JK acknowledged the two actions and advised that they are ongoing due to contacts changing following the recent transition from CCG to ICB.

### 5. Update how we engage with the Your Health Your Voice Engagement Forum

5.1 JM joined the meeting and explained to the group how the ICB is not the same as a CCG and that recent new statutory guidance about community involvement had been released.

JM advised that she did not want to lose the skills and experience that members bring to this meeting, but rather use and channel those skills and experience to help co-produce an engagement forum that is fit for purpose and properly serves it’s community.

HK asked what the purpose of this meeting is compared to someone raising similar concerns somewhere like Healthwatch etc.

JK took this question and advised that the engagement forum has been kept going for good reason and unfortunately the recent Covid-19 pandemic has disrupted the short term plans for the forum. JK went on to explain that the engagement forum was kept open to directly communicate with people who want to support positive change within the locality.

DJ advised that the previous meetings were efficient and effective, and MS was in agreement with this.

RP explained that he would like to be involved in more of the system across BSW and the co-production of the forum going forward.

IP advised that we as a group must show caution against becoming too obsessed with creating a process.

JK informed the group that their thoughts and questions are an important building block for how this forum evolves in the future, and if members wanted to share anything then to contact either himself or LR in the Communications and Engagement Team and together they would ensure that all questions are answered.

### 6. Public Questions

6.1 No public questions were submitted prior to this meeting.

### 7. Update from the new Place Director for BANES

7.1 LA, Place Director for BANES introduced herself to the group and talked to the group about her role. LA advised that she is pleased to be able to attend this forum and hear from passionate, willing people who are committed to engage, and found it positive to hear that discussions about how best to engage had taken place earlier in the meeting. LA advised that she is here to listen and come up with ideas together.

JK asked what LA’s feelings are towards how consultation and engagement will work across BANES in the next 6 months. LA advised that she wanted to hear as many voices as possible and wants to get a balance of voices across the table. LA also advised she wants to hear from seldom heard groups and has advised the forum members that she will need their local knowledge and expertise to link with those groups.

LA advised that she feels successful engagement should be meaningful and ongoing.

IP advised that it may be good to listen to the recording of the previous discussion to get a context of what has been covered in this meeting. IP advised that he has been involved in this group and other consultations around health for a long time and comments that LA has made have been said before.

LA thanked IP for his comments and advised that she is looking to learn on and build upon the views of what has worked and what hasn’t worked so far. LA felt that listening to the recording would be a good idea and LR agreed to send the recording to LA when it is available.

RP explained that a public consultation has been undertaken around Ophthalmology and advised that Lorraine Jones would be someone to talk to about how things have gone and what is needed for services.

LA thanked RP for his comments and advised that local connections would be an important way to get information.

AH explained that the biggest problem is to reach out to areas outside of Bath Centre, and it could be that the village agents could be a way to do this.

JE advised that it would be good for the members to communicate with each other outside of these meetings to discuss topics, as this could end up being beneficial in for the long-term future of the group.

### 8. Any Other Business

8.1 There being no other business, the Chair closed the meeting at 15:30.