## Minutes

### Present

**Members:**

Susanna Jones; Chief Executive Officer of Swindon Carers Centre

Pam Webb, Voluntary Action Swindon

**Attending Officers:**

Lee Rockingham, Public Engagement Office BSW ICB

Julian Kirby, Non Executive Director for Public & Community Engagement BSW ICB

Gordon Muvuti, Place Director Swindon BSW ICB

### Apologies

Ian James; Member of the public

Harry Dale, PPG Chair North Swindon / Member Healthwatch Swindon Volunteer / member Primary Care Committee BSW CCG

Vic Pritchard; Member of the public

Jacqui Watt, Swindon SEND Families Voice

Jane Moore, Director of Equalities, Innovation & Digital Enterprise, BSW ICB

Sue Carvell, Member of the public

Gordon Muvuti, Place Director Swindon BSW ICB

Jonathan Sheldrake; Member of the public

Norma Thompson; Chair of Swindon Seniors Forum (SSF) / Healthwatch Swindon

Joe Backshall, Member of the Public

Roy Worman; Member of the public

Nazma Ramrutten

### 1. Welcome and Apologies

1.1 The Chair welcomed members and officers to the meeting and noted that one apology had been given. It was noted that no members of the public attended the meeting.

### 2. Declaration of Interests

2.1 None declared.

### 3. Minutes of the Swindon Patient & Public Engagement Forum meeting on 14 February 2023

3.1 The minutes of the meeting were not discussed as no members of the public were in attendance.

### 4. Actions and Matters Arising

4.1 The actions from the previous meeting were not discussed as no members of the public were in attendance.

### 5. The future of the Swindon Patient & Public Engagement Forum

5.1 JK explained to the group that the purpose if this section is to determine the value and remit of this group, and if there are ways in which this group can improve upon it’s current remit in order to be more productive and relevant in the current climate.

 JK also explained his role within the group, and whether he should be holding the Place Director accountable for the content of this meeting rather than being the head of it and look to use the group to help reshape how BSW ICB engage with the general public.

 JK advised that a conversation needs to be had around public engagement within healthcare in the local area, and this section of the meeting can start that conversation.

GM asked if this was something that was part of JK’s remit as the NED across all localities and JK advised that a similar meeting has been held for the BANES engagement forum but at present we do not have anything in place for Wiltshire. JK advised that it is not in his function to chair the engagement forums and would look to hand those over to the Place Directors.

 GM discussed with the group that the running of this engagement forum should sit with the executive officers and use this as a segway to create a new platform that can be taken to the ICA alongside our VCSE partners and other organisations that should be involved with engagement.

 PW advised that she has a foot in place and a foot in system and there is a dynamic around how the ICB is fulfilling its objectives to engage with the local population, and the best way to do that would be to have a public engagement forum in each locality.

 SJ advised that the current membership of the forum is not fully representative of the locality and needs to be more diverse in order to be able to provide the right accountability and give the local population a voice.

 SJ agrees that currently the forum is not fully productive and feels more can be done to improve the engagement and involvement opportunities that are currently available.

 PW suggested that it needs to be confirmed where these engagement forums sit at a system level.

GM added that, having listened to the feedback form the members, we have agreed to begin work with current partners to develop the group to fully embody our aspirations around meaningful and representative engagement. We also agreed that going forward the Director of Place in Swindon will chair the meeting and continue to provide assurance to the Community Engagement Committee on progress. The Director of Place for Swindon would like to thank Julian for all his hard work in getting to this stage. We will circulate an agenda for the next meeting based on the aspirations articulated above.

### 6. Any Other Business

6.1 No further business was discussed.